

NON-CIVIL SERVICE ANNOUNCEMENT
METROPOLITAN GOVERNMENT OF NASHVILLE
HUMAN RESOURCES RECRUITMENT CENTER
****EQUAL OPPORTUNITY EMPLOYER****
(615) 862-6640

APPLICANTS ARE ENCOURAGED TO APPLY BY: January 31, 2015

Information Technology (IT)
Project Manager
Temporary with Possibility of Extension

SR-13

Salary: 63,782.78

Position Description: Responsible for the management of IT projects throughout the full system development life-cycle utilizing PMI methodology.

Education and Experience: The candidate will have at least a bachelor's degree or the equivalent related work experience. The candidate will have a broad understanding of resident information systems and at least 5 years experience as a project manager. PMP certification is a plus.

Preferred Knowledge/Skills/Abilities:

- The ability to manage a cross functional team, demonstrating strong leadership skills.
- The ability to communicate with all stakeholders in a timely and professional manner.
- The ability to manage all aspects of a project, following a well documented project management methodology.
- The ability to manage time effectively in execution of work.
- The ability to work under pressure, managing multiple priorities, challenging projects and tight deadlines.
- The ability to identify and resolve project issues proactively.
- The ability to manage customer expectations.
- Proficient in Microsoft Project

TO APPLY

Email resume and cover letter to:
JIS.Applicants@nashville.gov

*In Compliance with Tennessee Law, all applications are subject to Public Disclosure
Background checks will be conducted for JIS positions*



Requests for ADA accommodation should be directed to:

ADA Coordinator Phone: (615) 862-6195, Fax: (615) 880-3138

