

# NON-CIVIL SERVICE ANNOUNCEMENT

METROPOLITAN GOVERNMENT OF NASHVILLE

HUMAN RESOURCES RECRUITMENT CENTER

**\*\*EQUAL OPPORTUNITY EMPLOYER\*\***

(615) 862-6640

**APPLICANTS ARE ENCOURAGED TO APPLY BY: 05/31/2017**

## Information Technology (IT) Project Manager

Grade Level OR07

Salary: \$67,404.00

**Position Description:** Responsible for the management of IT projects throughout the full system development life-cycle utilizing PMI methodology.

**Education and Experience:** The candidate will have at least a bachelor's degree or the equivalent related work experience. The candidate will have a broad understanding of resident information systems and at least 5 years experience as a project manager.

### **Preferred Knowledge/Skills/Abilities:**

- The ability to manage a cross functional team, demonstrating strong leadership skills.
- The ability to communicate with all stakeholders in a timely and professional manner.
- The ability to manage all aspects of a project, following a well documented project management methodology.
- The ability to manage time effectively in execution of work.
- The ability to work under pressure, managing multiple priorities, challenging projects and tight deadlines.
- The ability to identify and resolve project issues proactively.
- The ability to manage customer expectations.
- Proficient in Microsoft Project

### **TO APPLY**

**Email resume and cover letter to:  
JIS.Applicants@nashville.gov**

*In Compliance with Tennessee Law, all applications are subject to Public Disclosure  
Background checks will be conducted for JIS positions*



**Requests for ADA accommodation should be directed to:**

ADA Coordinator Phone: (615) 862-6195