

**NON-CIVIL SERVICE ANNOUNCEMENT**  
**METROPOLITAN GOVERNMENT OF NASHVILLE**  
**HUMAN RESOURCES RECRUITMENT CENTER**  
**\*\*EQUAL OPPORTUNITY EMPLOYER\*\***  
**(615) 862-6640**

**APPLICANTS ARE ENCOURAGED TO APPLY BY: 05/31/2023**

**Information Technology (IT)**  
**Program Manager/Deputy Director**

**Grade Level OR11**

**Salary: \$120,000**

**Position Description:** The individual selected for this position will serve as the manager for complex information systems projects and tasks. They will provide technical expertise, policy direction and coordination of resources in support of multiple case management systems along with supporting software and hardware. They will be responsible for the management of IT personnel and project portfolios throughout the full system development life-cycle for the Judicial Branch of Nashville and Davidson County.

**Education and Experience:** The candidate will have a broad understanding of resident information systems and at least 7 years of experience in a comparable IT leadership role.

**Knowledge/Skills/Abilities:**

- Ability to manage a cross functional IT team, demonstrating strong leadership skills
- Ability to productively work with all stakeholders, including JIS customers, management, vendors, and elected officials
- Ability to develop and execute strategic plans, providing measurable results
- Ability to review, enhance and/or create policies and procedures
- Ability to create strong teams and manage conflict
- Ability to manage risk
- Discretion working with highly confidential and sensitive data
- Ability to identify tasks required to complete a project and develop a plan to facilitate those tasks in a timely fashion
- Ability to meet with customers to explore problem areas or opportunities for improvements
- Ability to research and develop solutions to difficult issues and present alternatives to stakeholders
- Adhere to Metro information technology standards, procedures, and practices
- Communicate with all stakeholders in a timely and professional manner
- Excellent time management and organizational skills
- Ability to work under pressure, managing multiple priorities, challenging projects and tight deadlines
- Ability to identify and resolve project issues proactively
- Ability to manage customer expectations
- IT leadership experience in a Judicial or Public Safety environment a plus
- Experience implementing court case management systems, a plus

**Benefits:** This is a non-civil service position with the Metropolitan Government of Nashville and Davidson County. The position offers a full benefit package, paid sick, vacation and holidays as well as a pension package for eligible employees. Details of benefits offered can be found at:

<https://www.nashville.gov/departments/human-resources/benefits>

**Additional**

- This is a hybrid position, with the opportunity to perform the majority of work from home
- Opportunities for training and conference attendance is available
- Minimal to no travel is required

**TO APPLY**

**Email resume and cover letter to:  
JISJobs@jisnashville.gov**

*In Compliance with Tennessee Law, all applications are subject to Public Disclosure  
Background checks will be conducted for JIS positions*



**Requests for ADA accommodation should be directed to:**

ADA Coordinator Phone: (615) 862-6195